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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Geographic Area  
THRU : Chief, Cartography Division

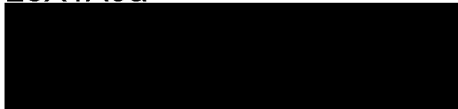
DATE: 19 January 1956

FROM : Chief, Europe-Africa Compilation Branch, D/GC

SUBJECT: Comments on Career Development in the Geographic Area, DRAFT  
4 January 1956 (Revised)

1. In most institutions and industries, career advice comes from more specialized trained personnel than the average supervisor. This aspect of career development should be under the direction of one person in the Area. He should be well versed in the needs of the Area and the Agency and in constant touch with training activities within the Agency. Supervisors should only be expected to give advice on matters that would improve the employee's development within the Area of the Supervisor's direction.

2. An employee's career development is his personal business and should be initiated, except under the most unusual circumstance, by the individual. This aspect of career development should be emphasized in any publication on the subject. The Area's approach should be one of sympathy and help to any one who wants to advance his career, but the employee should be expected to be willing to devote his own time and efforts to the same end.

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